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| AR Caller / Senior | |
| Job Code | WSI-AR-XXXX |
| Department | AR |
| Function Category | Medical Billing |
| Group/Grade | 1C |
| Designation | Analyst-AR |
| Reporting to | Team Leader -AR |
| Role Details | This role is primarily working on account receivables |
| Area of responsibility | <ul style="list-style-type: none"> ● Delivering 100% production on account receivables ● Observing and learning on account specifics, knowledge's in various scopes ● Providing inputs and taking Initiatives for project improvement ● Being a team player ● Performing account manual test. ● Delivering Quality Percentage as per SLA. ● 100% Individual Attendance |
| Behaviour Competencies / Knowledge required and desirable | <ul style="list-style-type: none"> ● Analysing Skills as being an AR ● Ability to Understand and deliver as per client needs ● Internal and external Communication skills ● Maintaining Confidentiality as per HIPAA ● Basic RCM knowledge |
| Excellent skills in (desirable) | -Proficient in MS office - Typing Skills -Communication Skills |
| Working Relationships/ Span of the role | Internal Other AR team members, SME & Team Leader |
| | External NA |

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| Qualifications | Any Graduate |
| Experience (No. of years) | 0.5-2 Years of relevant experience |
| Location | Chennai |
| Other special requirement | NIL |
| Availability of role | High <input checked="" type="checkbox"/> Medium <input type="checkbox"/> Low <input type="checkbox"/> |
| Criticality of the role | High <input type="checkbox"/> Medium <input checked="" type="checkbox"/> Low <input type="checkbox"/> |
| Growth | Horizontal <input checked="" type="checkbox"/> Vertical <input type="checkbox"/> |
| Attachments | |